

Your guide to Transfer of Water Share

Approved Form No: WR-01T

THIS BROCHURE IS A GENERAL GUIDE ONLY

This section is to be completed by the party lodging the application at Land Victoria. Insert name, telephone number, postal address, your reference (if any) and water register party ID. If you do not have a water register party ID, one will be inserted by Land Victoria staff at time of lodgement

These sections will be pre-filled by the water authority upon approval of the application to transfer the water share.

Insert date

Transferor and Transferee to sign before an adult witness who is not a party to the transfer.

Witness to sign and to legibly set out his/her name below the signature.

TRANSFER OF WATER SHARE
Section 84J, Schedule 12A Water Act 1989

Lodged by -
Name:
Address:
Customer ID:
Customer Own Ref:

Privacy Collection Statement

The information from this form is collected under the Water Act 1989, in order to process this transaction. The information is used for the purpose of maintaining the Water Register and for the provision of statistical water market information. Most of the information in the Water Register is available to the public. Incomplete forms cannot be processed.

The Transferor acknowledges receipt of the consideration and transfers to the Transferee ownership of the water share described for the consideration expressed and subject to any interest recorded on the water share as at the date of the recording of this transfer including any such interests contained in documents lodged for recording before the lodging of this transfer.

Water Share Identification No.:

Consideration: *(refer Section 84ZG Water Act 1989)*

Transferor: *(full name)*

Transferee: *(full name, ownership structure)*

Address of Transferee: *(full address including postcode; post office box not acceptable)*

Dated:

Execution by Transferor

I certify that the transferor, with whom I am personally acquainted or as to whose identity I am otherwise satisfied, signed this document in my presence.

Certified correct for the purposes of the Water Act 1989 by the transferor.

Signature of witness:

Name of witness:

Signature of Transferor:

Execution by Transferee

I certify that the Transferee, with whom I am personally acquainted or as to whose identity I am otherwise satisfied, signed this document in my presence.

Certified correct for the purposes of the Water Act 1989 by the transferee.

Signature of witness:

Name of witness:

Signature of Transferee:

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VICTORIAN WATER REGISTER, 570 Bourke Street, Melbourne 3000 Telephone: (03) 8636 2010

The back of this form must not be used.

WATER REGISTER USE ONLY:

Water Authority Application No.:

Approval date:

Expiry of Approval:

If there is insufficient space in any panel an approved Annexure Page (approved form WR-14AX) must be used. The back of the Mortgage of Water Share form must not be used.

How to transfer a water share

An owner of a water share must apply to a water authority for approval to transfer a water share. Once the application has been approved, the water authority will provide the seller with a pre-filled transfer form, which must be signed by all parties and then lodged with the Water Registrar.

The water share transfer must be recorded in the water register within two calendar months from the date of water authority approval of the transfer. If the transfer is not recorded within the two calendar months, the water authority approval lapses and the Water Registrar will not record the transfer. A new application would need to be lodged with the water authority with another application fee.

Please note that you should allow a minimum of 24 hours for your transaction to be processed by the Water Registrar.

What does it cost?

Land Victoria fees for lodging and recording your *Transfer of Water Share* form are set out in the current Water (Resource Management) Regulations 2007 and *Your guide to most common Land Victoria water share transaction fees*.

Documents to be lodged at Land Victoria

A completed *Transfer of Water Share* form. This form will be provided to you by the water authority on approval of your application to transfer a water share.

If the water share is encumbered by a mortgage and the mortgage is not being discharged, consent from the mortgagee will be required. The consent must be a separate supporting document and must be lodged in conjunction with the *Transfer of Water Share* form.

Further Information

Land Victoria
Level 9
570 Bourke Street
Melbourne, 3000
Telephone (03) 8636 2010
Office Hours 8:30am – 4:00pm
www.dse.vic.gov.au