**STATUTORY DECLARATION**

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| I |  |
| of | [FULL NAME] |
|  | [ADDRESS] |
| [OCCUPATION]  make the following statutory declaration under the **Oaths and Affirmations Act 2018:** | |
| 1. | | I act for [applicant name(s)] who is/are one of the following:   * the registered proprietor(s); * the survivor(s) of the deceased registered proprietor(s); * the executor(s) of the deceased registered proprietor(s); * the administrator(s) of the deceased registered proprietor(s); * the trustee(s) in bankruptcy of the registered proprietor(s); or * the mortgagee in possession. | |
| 2. | | I am instructed by the applicant(s) that the paper certificate of title has been lost and that they seek to make an application under section 31 of the *Transfer of Land Act 1958*. | |
| 3. | | I have carried out the mandatory inquiries with both of the parties below:   * the applicant(s); and * the party to whom the certificate of title last issued or their successor [but, where applicable, I was unable to locate the party to whom the certificate of title last issued or their successor]. | |
| 4. | | I have carried out inquiries with each of the parties below if it is possible that they may have held the paper certificate of title:   * any Australian Legal Practitioner, Law Practice or Licensed Conveyancer; * any financial institutions, accounting firms or accountants; * any caveator if a caveat alleging a charge or mortgage affects the land the subject of the application; and * the person that purportedly last held the certificate of title, if not one of the above. | |
| 5. | | I have received confirmation from the parties described in paragraphs 3 and 4 that:   1. each has carried out the required searches; 2. the certificate of title could not be located; and 3. the missing certificate of title has not been deposited as a security or lien. | |
| 6. | | I have conducted the required searches and confirm that the certificate of title could not be located. | |
| 7. | | To my knowledge the certificate of title has not been deposited as a security or lien. | |

**I declare that the contents of this statutory declaration are true and correct and I make it knowing that making a statutory declaration that I know to be untrue is an offence.**

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| **Signature of person making this declaration** *[to be signed in front of an Authorised Witness]* | | | |
| Declared at |  | | *[place]* in the State of Victoria |
| on | / / | | *[date]* |
| **I am an authorised statutory declaration witness and I sign this document in the presence of the person making the declaration:** | | | |
| û | | | |
| **Signature of authorised statutory declaration witness** | | | |
| on | / / | | *[date]* |
| *[Full name of authorised statutory declaration witness in legible writing, typing or stamp]* | |  |  |
| *[Personal or professional address of authorised statutory declaration witness in legible writing, typing or stamp]* | |  |  |
| *[Qualification as an authorised statutory declaration witness]* | |  |  |
| A person authorised under section 30(2) of the **Oaths and Affirmations Act 2018** to witness the signing of a statutory declaration. | | | |

*\* I confirm that reasonable modifications were used in preparing this statutory declaration and that the contents of this statutory declaration were read to the person making the statutory declaration in a way that was appropriate to the person’s circumstances.*

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| Signature of authorised statutory declaration witness |

\* strikeout if not applicable